



Rochester Chapter - ASHRAE
 Board of Governors Meeting
 October 14, 2018 7:30 AM - 8:30 PM
 PRES Energy, One Grove Street, Pittsford, NY

Meeting Minutes

X	Paul Kenna	President / CRC Alternate
X	Tom Streber	President Elect / Program
X	Mike Benedict	Treasurer
	Scott Edwards	Secretary & Newsletter Editor
X	Bill Clark	Immediate Past President & Nominating / CRC Delegate
	George Herman	Board of Gov. (3) & Membership Promotion Chair (MP)
X	Marjani Wilson	Board of Gov. (2) & Grassroots Government Advocacy Co-Chair
X	Jeff Wiedrick	Board of Gov. (2) & Chapter Technology Transfer Chair (CTTC)
	Matt Kremers	Board of Gov. (2) & Young Engineers in ASHRAE Chair (YEA)
X	Bret Fryover	Board of Gov. (1) & Attendance Co-Chair
	Chris Bove	Board of Gov. (1)
	Tim Duprey	Attendance Co-Chair
	Jake Hall	Historian Chair
X	Matt Devlin	Research Promotion Co-Chair (RP)
	Zachary Hess	Research Promotion Co-Chair (RP)
	Rob Hudson	Student Activities Chair (SA)
X	Al Rodgers	Awards & Recognition Chair
	Bill Murray	Education
	Mark Kukla	Publicity
	Jim Browe	Picnic/Golf Chair
	Pete Bukowski	Buyers Guide
	Jody McGarry	Valentine's Dinner Dance
	Mike Nohle	Refrigeration Co-Chair
	Sam Scorsone	Refrigeration Co-Chair
	Jaimee Wilson	Women in ASHRAE, Chair
	Michelle Sommerman	Women in ASHRAE

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| 1. Call to Order | Paul Kenna |
| 2. Roll Call | Tom Streber |
| 3. Review and Approval of Previous Meeting Minutes | All |
| • Approved - Jeff Wiedrick and Mike Benedict | |
| 4. Treasurer Report | Mike Benedict |
| • 2018-2019 No Changes to budget to report | |

5. President Elect/Program Tom Streber
- Revised Schedule - November topic has been added
 - Evaluation Forms
 - Golf Trophy to be presented at October's meeting.
 - All other awards handed out at Nov. meeting.
6. Attendance Brett Fryover
Tim Duprey
- Clambake Reservation Summary
 - i. 88 reservations, 99 attendees
 - ii. 159 doz clams
 - Award for perfect attendance in 2017-18
 - Approval of \$50 gift card - Approved
 - No change to payment system for meetings.
 - 73 confirmed guests for Oct. meeting.
7. CTTC Report Jeff Wiedrick
- Project submission by April 1, 2019
 - Submitted project from 2018 was passed from Regional to Society
8. Membership Report George Herman
- Current members
 - Nothing to report
9. Student Activities Report Rob Hudson
- Student chapter
 - Nothing to report
10. Education Report Bill Murray
- Scholarship criteria from 2018 was accepted.
 - Original amounts for Charles Lynch Award - \$1,000, \$500, 300 to RIT and \$300 to MCC students.
 - i. Proposed \$2,100 to \$2,500 for one student.
Vote at Nov. meeting
11. YEA Report Matt Kremers
- 2017-18 Events - No Report
12. Awards & Recognition Report Al Rodgers
- Awards from CRC to be presented at Nov Meeting?
 - BOG Members should update online bio's.
 - Need Member-of-the-Year nominated by April.
 - President may want to consider adding awards.

13. Resource Promotion Report Zac Hess / Matt Devlin
- Current vs. Goal
 - Full Circle Contributions due 11/15.
 - i. Added POE points awarded if donation is identified for scholarship.
 - Matt to talk to Jody about Grey Metal donation.
 - Donor Recognition Boards.
14. Refrigeration Report Mike Nohle / Sam S.
- Refrigeration Meeting
 - Suggestions - Layout and size system with oil return and compressor modulation considerations.
15. Grassroots Government Advocacy Report Marjani Wilson
- MBO submitted by Marjani.
 - Marjani needs admin rights for entering POE points.
 - Planned activity?
 - POE points eligible for Grass Roots training of board members.
16. Women in ASHRAE Jaimee
- WiA book club meeting on 11/4 at Erdman's office Noon-1:00
 - Details of all events on Google Drive.
17. Newsletter Report Scott Edwards
- RES deadline 10/19 - Reminder
18. Buyers Guide Pete Bukowski
- To be all electronic.
19. Historian Report Jake Hall
- Planned activity - No Report
20. Publicity Report Mark Kukla
- Send any pictures to Mark for publication
21. Website Report Steve Dear/Kevin Wind
- Coordinate updates with Kevin
22. Nominating Report Bill Clark
- Nothing to report.
 - Bank statements submitted to accountant.
 - Wells Fargo to be submitted by Bill Clark.
23. Valentines Dinner Dance Report Jody McGarry
- Schedule & Venue
24. Golf/Picnic Report Jim Browe
25. Presidential Award of Excellence (PAOE)
26. New Business:
- 2017-18 Taxes - will be filed this year
 - Paul Kenna to generate a list of what each chair member and officer is responsible for.

27. Old Business:

- 2018-19 Audit Committee and Date
 - i. Jeff Close, Jeff Bidell and Steve Maybeck.
- Removal of Jeff Ellis from PayPal.
- 2017-18 Audit - Paul K to send resolution for approval

28. Set next BOG Meeting date / time / place.

- Friday, November 9th, 7:30-8:30 am, PRES Office

29. Adjourn - 8:35 a.m.