



BOARD OF GOVERNORS MEETING MINUTES

Meeting Date:

Wednesday, July 29, 2015

Location:

Strathallan Hotel, Rochester, NY

President / CRC Alternate	Christina Walter	X
President Elect / Program	Jeff Close	X
Secretary	Bill Clark	X
Treasurer	Paul Kenna	X
Immediate Past President / CRC Delegate	Ed Burns	X
Board of Gov. (1)	Steve Dear	X
Board of Gov. (1)	Sam Scorsone	X
Board of Gov. (2)	Branden Farnsworth-Weinblatt	X
Board of Gov. (2)	Tom Streber	X
Board of Gov. (3)	Mike Benedict	X
Board of Gov. (3)	Scott Edwards	X
Attendance	Tim Duprey	X
Historian	Lee Loomis	X
Membership Promotion	Jake Hall	X
Newsletter Editor	Scott Edwards	X
Resource Promotion	Matt Devlin	X
Awards	Al Rodgers	X
CTTC	Jeff Wiedrick	X
Education	Bill Murray	
Publicity	Mark Kukla	X
Website	Kevin Wind	
YEA Chair	Matt Kremers	
Student Activities	Chris Lukasiewicz	X
Nominating (2 nd Past President)	Michelle Sommerman	
Picnic/Golf Chair	Jim Browe	
Buyers Guide	Marianne Schumacher	X
Valentine's Dinner Dance	Jody M. McGarry	
Chapter Tech Energy & Govt Activities	Tom Burke	
Refrigeration	Mike Nohle	

Roll Call: The above noted individuals were present.

Call to Order: 12:04 PM

Meeting Minutes:

1. Call to Order and Introductions Chris Walter
 - Chart of Officers and Committee Chairs
 - Request was made to Board of Governors to help with committees
 - Please provide updated info if necessary

2. Roll Call Bill Clark

3. Review and Approval of Previous Mtg Minutes All
 - Changes for MOPS from May meeting to be resent for approval.

4. 2014-2015 Treasurer's Report Paul Kenna
 - Picnic Financial Summary
 - Income \$26,996.72
 - Expenses \$20,019.96
 - Profit \$6,976.76
 - Year End Financial Summary
 - i. Checking Account ~ \$21,569.93
 - ii. PayPal Checking Account ~ \$831.10
 - iii. PayPal Account ~ \$1,469.62

5. Program Report
 - Last Year Attendance Summary Tim Duprey
 - i. Attendance dropped near the end of last year.
 - ii. Tim has changed the wording in the meeting invites to encourage members to attend.
 - iii. Tim suggested talking to engineering firms about participating in meetings to help increase attendance.
 - iv. Please provide any ideas to boost attendance.
 - v. Last year we lost 19 members but added 18 new members, 16 of them YEA members.
 - This Year Preliminary Calendar Jeff Close
 - i. Program is based on conversations from BOG meetings and golf outing.
 - ii. The program topics are tentative at this time.
 - iii. Goal for clambake meeting is a project or program with local impact.
 - iv. We may look into testing new venues as Mario's is moving in 2016.
 - v. Bill Murray has offered to continue approving presentations for PDH credits.

6. Newsletter

- Deadlines for info (Newsletter/RES) Scott Edwards
 - i. Scott to send request to newsletter information on the 20th of each month.
 - ii. Front page of newsletter to highlight upcoming monthly meeting.

7. Chapter Operation Information Packet

Chris Walter

- Manual of Chapter Operations (Partial) - can be accessed at www.ASHRAE.org
- The following sections were included in the information packet. Please review these sections.
 - i. Section 1 Officers
 - ii. Section 2 Chapter Committees
 - iii. Section 8 MBO
 - 1. Be specific with goals.
 - 2. Everyone on the board should have some sort of a goal.
 - a. Example - new board member should participate on a committee.
- Rochester Chapter Manual of Procedures
 - i. Please make note of any updates needed to sections that pertain to you.
- Rochester Chapter Bylaws and Constitution
- Presidential Award of Excellence (PAOE)
 - i. Login information for PAOE points is located in the information packet.
 - ii. It is recommended to enter the PAOE points at least twice a year.
 - 1. Initial reporting by November 1st and final reporting by July 1st.
 - iii. For those required to enter PAOE points go over PAOE guidelines and set goals to earn points in specific categories.
- Ed Burns offered to help organize chapter information electronically.

8. New Business:

- CRC Registration- Syracuse, NY August 20-22, 2015
- 2014-15 Chapter Summary Report and Power point to be prepared
- Rochester Chapter workday at Sensory Stimulation Building at Sunshine Campus, Saturday September 19th
 - i. Work is to finish hot water system and give members a chance to see the building.
- Research Centralized Training, September 18-19 in Chicago, IL
- CRC in Rochester will be August 18-20, 2016

9. Old Business:

- 2014-15 Audit and Audit Committee
- Lynn Bellenger Hall of Fame Award Nomination

10. Set next BOG Meeting date / time / place.

- Friday, September 11, 7:30-8:30 am, Trane
- A call in number for people who cannot make the meeting in person can be set up.

11. Adjourned 1:46 P.M.