



**Rochester Chapter - ASHRAE**  
**Board of Governors Meeting**  
**January 11th, 2019 7:30 AM - 8:30 PM**  
**Erdman Anthony, Culver Rd, Rochester, NY**

**MEETING MINUTES**

1. Call to Order Paul Kenna
2. Roll Call Scott Edwards

X	Paul Kenna	President / CRC Alternate
X	Tom Streber	President Elect / Program
X	Mike Benedict	Treasurer
X	Scott Edwards	Secretary & Newsletter Editor
X	Bill Clark	Immediate Past President & Nominating / CRC Delegate
	George Herman	Board of Gov. (3) & Membership Promotion Chair (MP)
X	Marjani Wilson	Board of Gov. (2) & Grassroots Government Advocacy Co-Chair
	Jeff Wiedrick	Board of Gov. (2) & Chapter Technology Transfer Chair (CTTC)
X	Matt Kremers	Board of Gov. (2) & Young Engineers in ASHRAE Chair (YEA)
X	Bret Fryover	Board of Gov. (1) & Attendance Co-Chair
	Chris Bove	Board of Gov. (1)
X	Tim Duprey	Attendance Co-Chair
	Jake Hall	Historian Chair
X	Matt Devlin	Research Promotion Co-Chair (RP)
X	Zachary Hess	Research Promotion Co-Chair (RP)
X	Rob Hudson	Student Activities Chair (SA)
	Al Rodgers	Awards & Recognition Chair
	Bill Murray	Education
	Mark Kukla	Publicity
	Jim Browe	Picnic/Golf Chair
	Pete Bukowski	Buyers Guide
X	Jody McGarry	Valentine's Dinner Dance
	Mike Nohle	Refrigeration Co-Chair
	Sam Scorsone	Refrigeration Co-Chair
	Jaimee Wilson	Women in ASHRAE, Chair
	Michelle Sommerman	Women in ASHRAE

3. Review and Approval of Previous Meeting Minutes All
- Motioned by Matt Kremers
  - Second by Tom Streber

4. Treasurer Report Mike Benedict
- Financials from Dec. Meeting and Overall
- December meeting  
Income \$ 1,750.30  
Debits \$ 1,633.50  
Net \$ 116.80
- KeyBank Business Checking \$16,633.29  
KeyBank Reward Checking \$26,732.56
- Charles Lynch Fund \$ 51,801.56 - from December
- Need check for Strathallan (Valentine's Dinner Dance)
5. President Elect/Program Tom Streber
- January Meeting is PDH approved
  - Refrigeration night and topic is moved to February
    - i. System design explanation and exercise
  - March meeting - DL has cancelled. New topic is on Legionella
  - April is tentative
6. Attendance Bret Fryover
- December Reservation Summary
    - i. 75 people attended
    - ii. Less walk ins this year so far
  - January - Current Reservation Numbers
    - i. Only 25-30 people signed up so far
  - New Mtg Reservation Payment System Tim Duprey
    - i. No report
7. CTTC Report Jeff Wiedrick
- New Project submission by April 1, 2019
  - Will have something for February Newsletter
8. Membership Report George Herman
- Current members - no report
9. Student Activities Report Rob Hudson
- STEM activity ramping up
  - Currently working on booking presentations at local high school technology classes to discuss careers in HVAC engineering. I have 9 on my list, just waiting on responses and final scheduling.
  - I will also be presenting to an RIT Refrigeration and Air Conditioning Course in April, with the aim to expose them to our industry and potentially recruit student members.
  - E Month - introduce a female to engineering
10. Education Report Bill Murray
- No Report
11. YEA Report Matt Kremers
- Radio Social event being planned again this year
  - Date to follow soon

12. Awards & Recognition Report AI Rodgers
- All members, not just officers and BOG members need to update their ASHRAE biographies and check the Chapter or Regional award criteria to see if they can be nominated for the award at the CRC. Their biography is on the ASHRAE website when they sign in. It can be updated easily right from that screen.
- If they are eligible, they should complete the form(s) and get them to AI Rodgers and Paul Kenna
13. Resource Promotion Report Zac Hess / Matt Devlin
- Current vs. Goal on track
  - Major Donors are usually later in the year and hoping to improve that
14. Refrigeration Report Mike Nohle / Sam S.
- Planning for February meeting ongoing
  - Tour at Nohle Refrigeration to follow City Grill presentation (tour is after lunch)
15. Grassroots Government Advocacy Report Marjani Wilson
- No New Report
16. Women in ASHRAE Jaimee
- Book Club - 1/23, Noon-1 pm, Erdman Anthony
  - Girls in Engineering and Architecture - 2/25, 3/4, 3/11
17. Newsletter Report Scott Edwards
- RES deadline yesterday
  - Reminder for ASHRAE newsletter will arrive last Friday in January
18. Buyers Guide Pete Bukowski
- No New Report
  - Work in Progress
19. Historian Report Jake Hall
- No report
20. Publicity Report Mark Kukla
- As always, please send any meeting pictures to Mark
21. Website Report Tim Duprey
- Please direct updates to Tim
22. Nominating Report Bill Clark
- 3 of 4 confirmed for nominating committee
  - 2 of 3 presenters confirmed for RES symposium (April 23<sup>rd</sup>)
23. Valentines Dinner Dance Report Jody McGarry
- Friday 2/8/19
  - Strathallan rooftop
  - Please consider corporate sponsorship
24. Golf/Picnic Report Jim Browe
- No report

25. Presidential Award of Excellence (PAOE)
  - Please update on website
26. New Business:
  - Looking to do a ski trip at the end of February, with Syracuse
    - i. During the week day & it is a family event
27. Old Business:
  - Removal of Jeff Ellis from PayPal
  - 2017-18 Audit - Paul K to send resolution for approval
28. Next BOG Meeting
  - Friday, February 8th, 7:30-8:30 am, location TBD
29. Adjourn, 8:17am