| AGENDA |
|---------------------------|------------------|---|
| President / CRC Delegate  | Christina Walter | X |
| President Elect / Program/ CRC Alternate | Jeff Close | X |
| Secretary                  | Bill Clark       | X |
| Treasurer                  | Paul Kenna       | X |
| Immediate Past President   | Ed Burns         | X |
| Board of Gov. (1)          | Steve Dear       | X |
| Board of Gov. (1)          | Sam Scorsone     |   |
| Board of Gov. (2)          | Branden Farnsworth-Weinblatt | X |
| Board of Gov. (2)          | Tom Streber      |   |
| Board of Gov. (3)          | Mike Benedict    |   |
| Board of Gov. (3)          | Scott Edwards    |   |
| Attendance                 | Tim Duprey       | X |
| Historian                  | Lee Loomis       | X |
| Membership Promotion       | Jake Hall        |   |
| Newsletter Editor          | Scott Edwards    | X |
| Resource Promotion         | Matt Devlin      |   |
| Awards                     | Al Rodgers       |   |
| CTTC                       | Jeff Wiedrick    | X |
| Education                  | Bill Murray      |   |
| Publicity                  | Mark Kukla       | X |
| Website                    | Kevin Wind       |   |
| YEA Chair                  | Matt Kremers     | X |
| Student Activities         | Chris Lukasiewicz| X |
| Nominating (2nd Past President) | Michelle Sommerman |   |
| Picnic/Golf Chair          | Jim Browe        | X |
| Buyers Guide               | Marianne Schumacher | X |
| Valentine’s Dinner Dance   | Jody M. McGarry  | X |
| Chapter Tech Energy & Govt Activities | Tom Burke | X |
| Refrigeration              | Mike Nohle       |   |
Roll Call: The above noted individuals were present.

Call to Order: 7:32 AM

Meeting Minutes:

1. Call to Order                      Chris Walter
2. Roll Call                        Bill Clark
3. President Elect / Program        Jeff Close
   • Upcoming meeting to be on AC Drives.
   • Remaining program is set.
4. Approval of previous meeting’s minutes  All
   • Motion to approve - Jeff Wiedrick
   • Second - Tim Duprey
5. Treasurer’s Report 2015/2016      Paul Kenna
   • First Niagara has been sold to Key bank, the transition from HSBC to First Niagara required multiple trips to the bank.
   • Paul to look into changing banks.
6. Committee Reports
   • Technology Transfer Committee  Jeff Wiedrick
     Program/Tech Sessions
     Technology Transfer
     o No Update
   • Membership                      Jacob Hall
     o No update
   • Student Activities              Chris Lukasiewicz
     o Chis has been working with Bill Horton at MCC about starting a student chapter at MCC
   • Education                       Bill Murray
     o No report.
   • YEA                             Matt Kremers
     o Matt Kremers and Brandon Farnsworth-Weinblatt are working on a series of YEA courses
     o 2 ½ to 3 hours courses will be offered at the Popli office on the 1st Wednesday of every month.
   • Awards & Recognition            Al Rodgers
     o No report
   • Resource Promotion              Matt Devlin
     o Matt is working on an email campaign to talk to donors who have not donated in recent years.
     o Matt is looking into a skeet shooting event to draw attention to RP.
   • Refrigeration                   Mike Nohle
     o Mike Nohle and Sam Scorsone are working together on refrigeration committee plans.
   • Grassroots Government Advocacy  Tom Burke
     o Tom has talked with Henry Manczyk about the grassroots government advocacy committee background.
   • Newsletter                      Scott Edwards
     o Chris Walter to talk to Scott Edwards about doing a write up on members each month
Lee Loomis has offered to write an article about Jim Ormond who was a 44 year member that passed away recently.

- **Buyers Guide**  Marianne Schumacher
  - Marianne has a layout for a buyer’s guide email so that the advertisers can see what they will be getting for their money.

- **Attendance**  Tim Duprey
  - December meeting was well attended with 80 people.
  - 2/3 to ¾ of people are using PayPal now.

- **Historian**  Lee Loomis
  - Lee is suggesting having someone else be historian for a few years to increase PAOE points gained for 2nd and 3rd year historians.
  - Lee would like to work with someone to help train them with what he does.

- **Publicity**  Mark Kukla
  - Mark would like to get an article into the RBJ or D&C about the CRC.

- **Website**  Steve Dear
  - After review we are in good shape with the website.
  - 6 items have been identified that can increase our PAOE points based on website contents.

- **Nominating**  Ed Burns
  - Ed is working on a nominating committee.
  - Ed would like to make an announcement at the February meeting.

- **CRC 2016 General Chair**  Jim Browe
  - Jim has reached out to Steve Sill about setting up the website and has gotten the information to set up a website for the CRC. - If costs are less than $500 Jim will proceed.
  - Committee meeting next week.

- **Valentine’s Dance**  Jody McGarry
  - Jody to mail out invitations, the mass mailing for the flyer will be emailed out instead of mailed.
  - Sponsorship letters have been sent out.
  - Venue and menu are set.

7. **Old Business Campus**
   - Log PAOE points in monthly
   - Create/Update your Biography on www.ASHRAE.org website
   - CRC 2016 Rochester, August 18-20

8. **New Business**
   - Grass Roots community project possibilities, STEM Outreach
   - New location for meetings is being researched
   - Ed Burns needs ideas for speakers for the RES Symposium.
   - Lee Loomis brought to the attention of the BOG the RES Gala, for tables of 10 affiliate groups like ASHRAE can get a reduced rate of $800.
     - Gala is Saturday April 16th
     - The chapter has committed to 1 table that will be populated by members at the $80 rate.
     - An email will be sent to promote the Gala and request reservations.

9. **Next BOG meeting:** Friday, February 5th 7:30 am at Trane.
10. **Adjourn** 8:45 am