AGENDA

1. Call to Order  
   - Paul Kenna

2. Roll Call  
   - Scott Edwards

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
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<tr>
<td>X</td>
<td>Paul Kenna</td>
<td>President / CRC Alternate</td>
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<tr>
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<td>Tom Streber</td>
<td>President Elect / Program</td>
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<tr>
<td>X</td>
<td>Mike Benedict</td>
<td>Treasurer</td>
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<tr>
<td>X</td>
<td>Scott Edwards</td>
<td>Secretary &amp; Newsletter Editor</td>
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<tr>
<td>X</td>
<td>George Herman</td>
<td>Board of Gov. (3) &amp; Membership Promotion Chair (MP)</td>
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<td>X</td>
<td>Marjani Wilson</td>
<td>Board of Gov. (2) &amp; Grassroots Government Advocacy Co-Chair</td>
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<td>X</td>
<td>Matt Kremers</td>
<td>Board of Gov. (2) &amp; Young Engineers in ASHRAE Chair (YEA)</td>
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<td>Chris Bove</td>
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<td>Zachary Hess</td>
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<td>Rob Hudson</td>
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<td>Mark Kukla</td>
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<td></td>
<td>Jim Browe</td>
<td>Picnic/Golf Chair</td>
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<td>Pete Bukowski</td>
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<td>Jody McGarry</td>
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<td>Michelle Sommerman</td>
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3. Review and Approval of Previous Meeting Minutes  
   - Mike Benedict Motion, second by Mike Nohle
4. Treasurer Report
   - Financials from Nov. Meeting and Overall  
     Mike Benedict

   **November meeting**
   - Income $1,441.90
   - Debits $1,306.80
   - Net $ 135.10

   - KeyBank Business Checking $15,132.99
   - KeyBank Reward Checking $29,768.95
   - Charles Lynch Fund $51,801.56

5. President Elect/Program  
   Tom Streber
   - December Meeting is PDH approved
   - January meeting is nearly set
   - Refrigeration night and topic is moved to February
     - Tour to follow lunch
   - What was in February now pushed by to April

6. Attendance  
   Brett Fryover
   - November Reservation Summary
     - Total Reservations 62
     - Called In 62
     - Paid 64
       - Paid Cash 11
       - Paid Check 0
       - Paid PayPal 46
       - Invoice Needed 0
     - Free
       - Speaker 5
       - Gray Metal
       - New Member 2
       - Student 0
     - Walk-In 3
     - No Show 2

   - No Show PayPal 1
   - No Show Company Check 0

   - Total Attendance 64

   - December - Current Reservation Numbers - 75

   - New meeting reservation Payment System - no new progress

7. CTTC Report  
   Jeff Wiedrick
   - New Project submission around the 1st of April 1 (2019)
   - Pathfinder submission won
8. Membership Report  
- Current members - 266  
- 6 new members since last month

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9. Student Activities Report
- STEM activity ramping up
- Derrick Day and Rob presented 2 weeks ago at Gates-Chili (7th and 8th Grade)
- 3rd week in February is E week
- More schools to be visited this year

10. Education Report
- No Report

11. YEA Report
- CL (YEA RVC) will speak briefly before the main presentation today
- 2018-19 Events being considered
  - Social event, January or February
  - Leadership weekend planned
12. Awards & Recognition Report  
   Al Rodgers  
   - Correction, Al Rodgers won award not Paul Kenna.  
     - Updated in January Newsletter  
   - All members, not just officers and BOG members need to update their ASHRAE biographies and check the Chapter or Regional award criteria to see if they can be nominated for the award at the CRC. Their biography is on the ASHRAE website when they sign in. It can be updated easily right from that screen.  
   
   If they are eligible, they should complete the form(s) and get them to Al Rodgers and Paul Kenna.

13. Resource Promotion Report  
   Zac Hess / Matt Devlin  
   - Current vs. Goal  
   - Full Circle Reached  
   - Donor Recognition Boards today for RP

14. Refrigeration Report  
   Mike Nohle / Sam S.  
   - Planning for February  
   - Presentation to Bill Murray for PDH approval by end of January

15. Grassroots Government Advocacy Report  
   Marjani Wilson  
   - No New Report  
   - More updates to follow in January

16. Women in ASHRAE  
   Jaimee  
   - Last book club had good discussion  
   - New topic to be more on current events  
   - January 23rd next meeting, Distinguished Lecturer  
   - March speaker will have PDH approval  
   - Network event next Spring

17. Newsletter Report  
   Scott Edwards  
   - RES deadline today - Reminder  
   - Report deadline around this Holidays, probably before  
   - Newsletter submission due January 7th

18. Buyers Guide  
   Pete Bukowski  
   - Comfort Zone, notice about advertising to be put in a future Newsletter

19. Historian Report  
   Jake Hall  
   - No report

20. Publicity Report  
   Mark Kukla  
   - As always, please send any meeting pictures to Mark

21. Website Report  
   Tim Duprey  
   - Tim is taking over Steve Dear’s role

22. Nominating Report  
   Bill Clark  
   - No New Report
23. Valentines Dinner Dance Report
   - Friday 2/8/19
   - Secured Hyatt Regency and Strathallan
   - Budget - traditionally negative $ to keep attendee $ down

24. Golf/Picnic Report
   - Ravenwood is booked and date is set for May 20th.

25. Presidential Award of Excellence (PAOE)
   - Please update on website

26. New Business:
   - None

27. Old Business:
   - Wells Fargo access
   - 2017-18 Audit Committee and Date - complete
   - Removal of Jeff Ellis from PayPal [not yet]
   - 2017-18 Taxes have been successfully filed - $800 invoice and is complete
   - 2016-17 Audit - Paul K to send resolution for approval

28. Next BOG Meeting date / time / place.
   - Friday, January 11th, 7:30-8:30 am

29. Adjourn