



Rochester Chapter - ASHRAE
 Board of Governors Meeting
 December 10th, 2018 10:30 AM - 11:30 AM
 City Grill, East Ave, Rochester, NY

AGENDA

- 1. Call to Order Paul Kenna
- 2. Roll Call Scott Edwards

X	Paul Kenna	President / CRC Alternate
	Tom Streber	President Elect / Program
X	Mike Benedict	Treasurer
X	Scott Edwards	Secretary & Newsletter Editor
X	Bill Clark	Immediate Past President & Nominating / CRC Delegate
X	George Herman	Board of Gov. (3) & Membership Promotion Chair (MP)
X	Marjani Wilson	Board of Gov. (2) & Grassroots Government Advocacy Co-Chair
X	Jeff Wiedrick	Board of Gov. (2) & Chapter Technology Transfer Chair (CTTC)
X	Matt Kremers	Board of Gov. (2) & Young Engineers in ASHRAE Chair (YEA)
X	Bret Fryover	Board of Gov. (1) & Attendance Co-Chair
X	Chris Bove	Board of Gov. (1)
	Tim Duprey	Attendance Co-Chair
	Jake Hall	Historian Chair
	Matt Devin	Research Promotion Co-Chair (RP)
	Zachary Hess	Research Promotion Co-Chair (RP)
X	Rob Hudson	Student Activities Chair (SA)
	Al Rodgers	Awards & Recognition Chair
X	Bill Murray	Education
	Mark Kukla	Publicity
	Jim Browe	Picnic/Golf Chair
	Pete Bukowski	Buyers Guide
	Jody McGarry	Valentine's Dinner Dance
X	Mike Nohle	Refrigeration Co-Chair
	Sam Scorsone	Refrigeration Co-Chair
X	Jaimee Wilson	Women in ASHRAE, Chair
	Michelle Sommerman	Women in ASHRAE

- 3. Review and Approval of Previous Meeting Minutes All
 - Mike Benedict Motion, second by Mike Nohle

4. Treasurer Report

- Financials from Nov. Meeting and Overall

Mike Benedict

November meeting

Income \$ 1,441.90

Debits \$ 1,306.80

Net \$ 135.10

KeyBank Business Checking \$ 15,132.99

KeyBank Reward Checking \$ 29,768.95

Charles Lynch Fund \$ 51,801.56

5. President Elect/Program

- December Meeting is PDH approved
- January meeting is nearly set
- Refrigeration night and topic is moved to February
 - Tour to follow lunch
- What was in February now pushed by to April

Tom Streber

6. Attendance

- November Reservation Summary

Brett Fryover

Total Reservations	62	
Called In	62	
Paid	64	
Paid Cash	11	
Paid Check	0	
Paid PayPal	46	
Invoice Needed	0	
Free		
Speaker	5	
Gray Metal		
New Member	2	
Student	0	
Walk-In	3	
No Show	2	
No Show PayPal		1
No Show Company Check		0
Total Attendance	64	

- December - Current Reservation Numbers - 75
- New meeting reservation Payment System - no new progress

7. CTTC Report

- New Project submission around the 1st of April 1 (2019)
- Pathfinder submission won

Jeff Wiedrick

8. Membership Report

George Herman

- Current members - 266
- 6 new members since last month

Description	Count	YTD Count
New Member	24	31
New Student	8	10
Reinstate With Dues	0	0
Student Transfer	1	2
Grade Advancement	0	2
Grade Change	0	0
Member Cancellation	18	27
Deceased	0	0
Non-Payment	18	27
Resignation	0	0
Student Cancellation	23	28
Graduated Student	0	0
Non-Payment	23	28
Resignation	0	0
Address Change	36	46
Alternate	6	9
Business	19	24
Home	11	13
Transfer In	2	2
Transfer Out	8	14
Phone Change	70	89

9. Student Activities Report

Rob Hudson

- STEM activity ramping up
- Derrick Day and Rob presented 2 weeks ago at Gates-Chili (7th and 8th Grade)
- 3rd week in February is E week
- More schools to be visited this year

10. Education Report

Bill Murray

- No Report

11. YEA Report

Matt Kremers

- CL (YEA RVC) will speak briefly before the main presentation today
- 2018-19 Events being considered
 - Social event, January or February
 - Leadership weekend planned

12. Awards & Recognition Report AI Rodgers
- Correction, AI Rodgers won award not Paul Kenna.
 - Updated in January Newsletter
 - All members, not just officers and BOG members need to update their ASHRAE biographies and check the Chapter or Regional award criteria to see if they can be nominated for the award at the CRC. Their biography is on the ASHRAE website when they sign in. It can be updated easily right from that screen.
- If they are eligible, they should complete the form(s) and get them to AI Rodgers and Paul Kenna.
13. Resource Promotion Report Zac Hess / Matt Devlin
- Current vs. Goal
 - Full Circle Reached
 - Donor Recognition Boards today for RP
14. Refrigeration Report Mike Nohle / Sam S.
- Planning for February
 - Presentation to Bill Murray for PDH approval by end of January
15. Grassroots Government Advocacy Report Marjani Wilson
- No New Report
 - More updates to follow in January
16. Women in ASHRAE Jaimee
- Last book club had good discussion
 - New topic to be more on current events
 - January 23rd next meeting, Distinguished Lecturer
 - March speaker will have PDH approval
 - Network event next Spring
17. Newsletter Report Scott Edwards
- RES deadline today - Reminder
 - Report deadline around this Holidays, probably before
 - Newsletter submission due January 7th
18. Buyers Guide Pete Bukowski
- Comfort Zone, notice about advertising to be put in a future Newsletter
19. Historian Report Jake Hall
- No report
20. Publicity Report Mark Kukla
- As always, please send any meeting pictures to Mark
21. Website Report Tim Duprey
- Tim is taking over Steve Dear's role
22. Nominating Report Bill Clark
- No New Report

23. Valentines Dinner Dance Report

Jody McGarry

- Friday 2/8/19
- Secured Hyatt Regency and Strathallan
- Budget - traditionally negative \$ to keep attendee \$ down

24. Golf/Picnic Report

Jim Browe

- Ravenwood is booked and date is set for May 20th.

25. Presidential Award of Excellence (PAOE)

- Please update on website

26. New Business:

- None

27. Old Business:

- Wells Fargo access
- 2017-18 Audit Committee and Date - complete
- Removal of Jeff Ellis from PayPal [not yet]
- 2017-18 Taxes have been successfully filed - \$800 invoice and is complete
- 2016-17 Audit - Paul K to send resolution for approval

28. Next BOG Meeting date / time / place.

- Friday, January 11th, 7:30-8:30 am

29. Adjourn