



Rochester Chapter - ASHRAE
Board of Governors Meeting
September 8, 2017 @ 7:30 AM
Day Automation, 7931 Rae Blvd, Victor, NY 14564

Meeting Minutes

X	Bill Clark	President / CRC Alternate
X	Paul Kenna	President Elect / Program
	Tom Streber	Treasurer
X	Mike Benedict	Secretary
	Jeff Close	Immediate Past President & Nominating / CRC Delegate
X	Sam Scorsone	Board of Gov. (3) & Refrigeration Co-Chair
	Steve Dear	Board of Gov. (3) & Website Chair
X	George Herman	Board of Gov. (2) & Membership Promotion Chair (MP)
X	Marjani Wilson	Board of Gov. (1) & Grassroots Government Advocacy Co-Chair
X	Jeff Wiedrick	Board of Gov. (1) & Chapter Technology Transfer Chair (CTTC)
X	Matt Kremers	Board of Gov. (1) & Young Engineers in ASHRAE Chair (YEA)
X	Brett Fryover	Attendance Co-Chair
X	Tim Duprey	Attendance Co-Chair
	Jake Hall	Historian Chair
	Scott Edwards	Newsletter Editor
X	Matt Devlin	Resource Promotion Chair (RP)
X	Rob Hudson	Student Activities Chair (SA)
	Al Rodgers	Awards & Recognition Chair
	Bill Murray	Education
	Mark Kukla	Publicity
	Jim Browe	Picnic/Golf Chair
		Buyers Guide
X	Jody McGarry	Valentine's Dinner Dance
	Mike Nohle	Refrigeration Co-Chair
	Tom Burke	Grassroots Government Advocacy Co-Chair
	Jaimee Wilson	Women in ASHRAE
	Michelle Sommerman	Women in ASHRAE

1. Call to Order Bill Clark
2. Roll Call Mike Benedict
3. Review and Approval of Previous Meeting Minutes All
 - Motion - Tim, Second - Paul
4. Treasurer Tom Streber
 - Current Statement Balances
 - 2017-2018 Budget
 - i. Budget items have been allocated for various committees and education, check for availability!
 - ii. Motion - Jeff, Second - Brett
5. President Elect/Program Paul Kenna
 - Schedule
 - Gift & Thank You cards
 - i. \$25 Visa gift card
 - Evaluation forms
6. Attendance Bret Fryover
 - Current reservations
 - i. 47 - (117 last year) PDH approval should help, last week before event is rush
 - Tracking members vs. non-members
 - i. Set up to do so. Challenging for clam and golf as companies buy several tickets without names attached
 - Award for perfect attendance in 2016-17
 - i. Does board approve of \$50 gift card?
 1. Unanimous approval for 2016-2017 (one recipient)
7. CTTC Report Jeff Wiedrick
 - Project submission by April 1, 2018
 - i. Should we put a flyer together to advertise for project awards?
 - ii. Early to push it but we need to start thinking about how to get more submissions
 - iii. Qualified project timeline - needs occupancy by 9/2017. Applications can be submitted early.
 - iv. Newsletter article to be submitted next month
 - v. Time at the October meeting will be set aside for CTTC awareness with flyers and additional info on tables
8. Membership Report George Herman
 - Centralized Training
 - i. Flying to Atlanta tonight (if Hurricane Irma allows) training scheduled for tomorrow
 - ii. CRC training last month
 - Started on membership advancement
 - Current members
 - i. 279 Total
 - ii. 94 Associate
 - iii. 31 Student
9. Student Activities Report Rob Hudson
 - Student chapter
 - i. Waiting for school to start - now ready to continue pressing MCC and RIT

- ii. Looking forward to February Engineers Week
- iii. Possible budget allocation for future

10. Education Report

Bill Murray

- Scholarship
 - i. Jeff Close in communication with RES to manage funds, applications and awards.
 - ii. Board will review RES information and original intent of donors.

11. YEA Report

Matt Kremers

- 2017-18 Events
 - i. Fall social
 - ii. Leadership weekend
 - iii. Controls tech section?
 - iv. Duct sizing / fan selection? Combine with student activities?
- Contact list update

12. Awards & Recognition Report

Al Rodgers

- Awards from CRC to be presented at clambake

13. Resource Promotion Report

Matt Devlin

- Current vs. Goal
 - i. Goal increased by society
 - ii. Currently 54%
 - iii. Gray Metal Golden Circle donor again!
- Full Circle Contributions
 - i. Due 11/15/17
 - ii. Looking for two volunteers to dedicate toward scholarship
 - 1. Paul
 - 2. Bill
- Donor Recognition Boards
 - i. (2) Prototypes provided, one for Gray, one for Major donors and Honor Roll
 - ii. \$150 voted on and approved for banners
- Combining efforts on sponsorships? - corporate sponsorships available to sponsor all yearly events with one check.
 - i. Alleviate solicitations

14. Refrigeration Report

Mike Nohle/Sam Scorsone

- Refrigeration Meeting
 - i. December - Michael Collins from Eagle Bay
- Working on refrigeration night in April

15. Grassroots Government Advocacy Report

Marjani Wilson/Tom Burke

- Marjani attended CRC
- Planned activity
 - i. "Day on the Hill" - meet with local officials
 - ii. Reviewed PAOE and MOPS

16. Newsletter Report

Scott Edwards

- Committee submissions
- Newsletter deadline
- RES deadline

17. Buyers Guide

TBD

- How should we proceed with this?
 - i. Has an interested individual
- Should we rename to Sponsors and do business card ads?
 - i. This seems to be a more appealing option

18. Historian Report Jake Hall
- Planned activity
 - Sent board to CRC
19. Publicity Report Mark Kukla
20. Website Report Steve Dear/Kevin Wind
- Coordinate updates with Kevin
21. Nominating Report Jeff Close
22. Valentines Dinner Dance Report Jody McGarry
- Schedule & Venue
 - i. Looked at 4 places
 1. Winter Garden at Monroe's - B&L
 - a. Strict requirements with long lead times
 2. Strathallan Rooftop
 - a. Leading option
 - b. Waiver of administrative fee would be processed as donation with recognition
 3. Hyatt
 - a. Not impressed
 4. Century Club
 - a. Too small
23. Golf/Picnic Report Jim Browe
- Push event back a week(s)?
24. Presidential Award of Excellence (PAOE)
- Committee chairs - stay abreast
25. New Business:
- MBOs
 - i. Due to Bill
 - ii. Due to RVCs by 10/1/17
 - George - October speaker wondering about logo removal
 - i. Title page and contact info pages only and will receive recognition at introduction
26. Old Business:
- 2016-17 Audit and Audit Committee
 - i. Paul to reach out
 - Lynn Bellenger Hall of Fame Award Nomination
 - Centralized Regional Conference (CRC)
 - i. Four from Rochester attended.
27. Set next BOG Meeting date / time / place.
- Friday, October 13 @ 7:30 AM, Day Automation Office
28. Adjourn 9:05