### Meeting Minutes

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<tr>
<th>X</th>
<th>Bill Clark</th>
<th>President / CRC Alternate</th>
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<tr>
<td>X</td>
<td>Paul Kenna</td>
<td>President Elect / Program</td>
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<td>X</td>
<td>Tom Streber</td>
<td>Treasurer</td>
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<td>X</td>
<td>Mike Benedict</td>
<td>Secretary</td>
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<td></td>
<td>Jeff Close</td>
<td>Immediate Past President &amp; Nominating / CRC Delegate</td>
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<td>Sam Scorsonne</td>
<td>Board of Gov. (3) &amp; Refrigeration Co-Chair</td>
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<td>Steve Dear</td>
<td>Board of Gov. (3) &amp; Website Chair</td>
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<td>X</td>
<td>George Herman</td>
<td>Board of Gov. (2) &amp; Membership Promotion Chair (MP)</td>
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<td>Marjani Wilson</td>
<td>Board of Gov. (1) &amp; Grassroots Government Advocacy Co-Chair</td>
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<td>Jeff Wiedrick</td>
<td>Board of Gov. (1) &amp; Chapter Technology Transfer Chair (CTTC)</td>
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<td>Matt Kremers</td>
<td>Board of Gov. (1) &amp; Young Engineers in ASHRAE Chair (YEA)</td>
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<td>X</td>
<td>Brett Fryover</td>
<td>Attendance Co-Chair</td>
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<td>X</td>
<td>Tim Duprey</td>
<td>Attendance Co-Chair</td>
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<td>Jake Hall</td>
<td>Historian Chair</td>
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<td></td>
<td>Scott Edwards</td>
<td>Newsletter Editor</td>
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<td>Matt Devlin</td>
<td>Resource Promotion Chair (RP)</td>
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<td>Rob Hudson</td>
<td>Student Activities Chair (SA)</td>
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<td>Al Rodgers</td>
<td>Awards &amp; Recognition Chair</td>
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<td>Bill Murray</td>
<td>Education</td>
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<td>Mark Kukla</td>
<td>Publicity</td>
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<td>Jim Browe</td>
<td>Picnic/Golf Chair</td>
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<td>Buyers Guide</td>
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<td>Jody McGarry</td>
<td>Valentine’s Dinner Dance</td>
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<td>Mike Nohle</td>
<td>Refrigeration Co-Chair</td>
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<td>Tom Burke</td>
<td>Grassroots Government Advocacy Co-Chair</td>
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<td>Jaimee Wilson</td>
<td>Women in ASHRAE</td>
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<td>Michelle Sommerman</td>
<td>Women in ASHRAE</td>
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1. Call to Order Bill Clark
2. Roll Call Mike Benedict
3. Review and Approval of Previous Meeting Minutes All
   - Motion - Paul, Second - George
4. Treasurer Tom Streber
   - Current Statement Balances
   - Everything on track
   - PayPal Account Updates
     i. Bill to look into procedure for SS# transfer moving forward.
     ii. Paul to look into ESL payment services.
5. President Elect/Program Paul Kenna
   - Schedule
   - Evaluation forms
6. Attendance Bret Fryover
   - Clam bake - 96 total
   - Current reservations
     i. About 40 right now
   - Tracking members vs. non-members
7. CTTC Report Jeff Wiedrick
   - Project submission by April 1, 2018
   - Time will be set aside for CTTC awareness and flyers will be placed on tables at November meeting.
8. Membership Report George Herman
   - Centralized Training
     i. Received some good training
   - Current members - 277
   - (2) new, (1) advancement,
   - George to set up a table at meetings to try out immediate membership options.
9. Student Activities Report Rob Hudson
   - Student chapter
   - Do we need volunteers for February Engineer’s week?
   - Grassroots may be involved
10. Education Report Bill Murray
    - PDH approved for October meeting
    - Scholarship
      i. RES can keep the original award guidelines and manage the scholarship.
      ii. Hybrid RES management with ASHRAE BOG final approval of applicant.
        1. ASHRAE final approval will follow the original guidelines as best as possible.
11. YEA Report Matt Kremers
    - 2017-18 Events
12. Awards & Recognition Report  
   - Update Bios

13. Resource Promotion Report  
   - Current vs. Goal
   - Full Circle Contributions
     i. Due November
   - Donor Recognition Boards
     i. Had samples at clambake - feedback was they look great!

14. Refrigeration Report  
   - Refrigeration Meeting planned for December
   - Working on April tour

15. Grassroots Government Advocacy Report  
   - Planned activity
     i. Toward end of year
     ii. Look into an [code] official presenting at a meeting
   - Create a meeting invite list for officials?

   - Committee submissions
     i. Any committees please create a report.
   - Newsletter deadline
   - RES deadline

17. Buyers Guide  
   - How should we proceed with this?
   - Should we rename to “Sponsors” and do business card ads?
     i. Check on if we are allowed to link to external website
   - Ed Burns and Bill Murray offered to help out with this.

18. Historian Report  
   - Planned activity
   - History presentation planned for November meeting
   - Proposed topic - Charles Lynch as we progress on giving out scholarship.

19. Publicity Report  

20. Website Report  
   - Coordinate updates with Kevin

21. Nominating Report

22. Valentines Dinner Dance Report  
   - Schedule & Venue - Strathallan rooftop
     i. Has deposit been paid?

23. Golf/Picnic Report

24. Women in ASHRAE  
   - Planned Activities
25. Presidential Award of Excellence (PAOE)

26. New Business:
   - Membership RGC looking at joint ski day at Bristol

27. Old Business:
   - MBOs
   - 2016-17 Audit and Audit Committee
     i. Check deadlines in MOPS
   - Lynn Bellenger Hall of Fame Award Nomination
     i. ASHRAE has voted to induct Lynn into ASHRAE Hall of Fame
     ii. Saturday Jan. 20 in Chicago she will be inducted at Planery Session.
     iii. Neil and his wife will attend to accept on her behalf
         1. His expenses will be offered to be covered between society and region 1 and Rochester.

28. Set next BOG Meeting date / time / place.
   - Friday, November 10 @ 7:30 AM, Day Automation Office

29. Adjourn 8:48