



Rochester Chapter - ASHRAE

Board of Governors Meeting

November 10, 2017 @ 7:30 AM

Day Automation, 7931 Rae Blvd, Victor, NY 14564

**Meeting Minutes**

X	Bill Clark	President / CRC Alternate
X	Paul Kenna	President Elect / Program
X	Tom Streber	Treasurer
	Mike Benedict	Secretary
X	Jeff Close	Immediate Past President & Nominating / CRC Delegate
	Sam Scorsone	Board of Gov. (3) & Refrigeration Co-Chair
	Steve Dear	Board of Gov. (3) & Website Chair
	George Herman	Board of Gov. (2) & Membership Promotion Chair (MP)
X	Marjani Wilson	Board of Gov. (1) & Grassroots Government Advocacy Co-Chair
	Jeff Wiedrick	Board of Gov. (1) & Chapter Technology Transfer Chair (CTTC)
	Matt Kremers	Board of Gov. (1) & Young Engineers in ASHRAE Chair (YEA)
X	Brett Fryover	Attendance Co-Chair
	Tim Duprey	Attendance Co-Chair
X	Jake Hall	Historian Chair
	Scott Edwards	Newsletter Editor
	Matt Devlin	Resource Promotion Chair (RP)
	Rob Hudson	Student Activities Chair (SA)
	Al Rodgers	Awards & Recognition Chair
	Bill Murray	Education
X	Mark Kukla	Publicity
	Jim Browe	Picnic/Golf Chair
		Buyers Guide
	Jody McGarry	Valentine's Dinner Dance
	Mike Nohle	Refrigeration Co-Chair
	Tom Burke	Grassroots Government Advocacy Co-Chair
	Jaimee Wilson	Women in ASHRAE
	Michelle Sommerman	Women in ASHRAE

1. Call to Order Bill Clark
2. Roll Call Mark Kukla
  - Motion-Mark, Second-Tom
3. Review and Approval of Previous Meeting Minutes All
4. Treasurer Tom Streber
  - Current Statement Balances
    - i. Deposit sent for Valentine's Dinner
  - PayPal Account Updates
    - i. Bill working to streamline annual changeover
5. President Elect/Program Paul Kenna
  - Schedule
    - i. A speaker still needed for one lunch meeting and RES Symposium in April
  - PDHs have not been received by meeting attendees
6. Attendance Bret Fryover
  - Current reservations (72) for Monday
  - Should we broaden our distribution list?
7. CTTC Report Jeff Wiedrick
  - Project submission by April 1, 2018
  - Time will be set aside for CTTC awareness and flyers will be placed on tables at November meeting.
8. Membership Report George Herman
  - Current members
9. Student Activities Report Rob Hudson
  - Student chapter - Trying to coordinate schedule with RIT
  - We need volunteers for February Engineer's week
  - Ed Burns is working on setting up a meeting between ASHRAE members and MCC staff.
10. Education Report Bill Murray
  - Scholarship - MCC too?
  - Can RES keep the original award guidelines and manage the scholarship?
11. YEA Report Matt Kremers
  - 2017-18 Events
12. Awards & Recognition Report Al Rodgers
13. Resource Promotion Report Matt Devlin
  - Current vs. Goal
  - Full Circle Contributions
  - Donor Recognition Boards
14. Refrigeration Report Mike Nohle/Sam Scorsone
  - Refrigeration Meeting planned for December

15. Grassroots Government Advocacy Report Marjani Wilson/Tom Burke
- Planned activity - conference call w/ regional chair about Albany trip
16. Newsletter Report Scott Edwards
- Committee submissions
  - Newsletter deadline
  - RES deadline
17. Buyers Guide TBD
- Some chapters have links to vendor sites on their sponsorship pages.
  - Ed Burns and Bill Murray offered to help out with this.
18. Historian Report Jake Hall
- Planned activity
  - History presentation (table display) planned for November meeting
19. Publicity Report Mark Kukla
- Facebook, thank you notes to speakers, photos
20. Website Report Steve Dear/Kevin Wind
- Coordinate updates with Kevin
21. Nominating Report - committee to be formed Jeff Close
22. Valentines Dinner Dance Report Jody McGarry
- Schedule & Venue - Strathallan rooftop & band is booked, special room rate
23. Golf/Picnic Report Jim Browe
24. Women in ASHRAE Jaimee Wilson/Michelle Sommerman
- Planned Activities -Book club
25. Presidential Award of Excellence (PAOE)- Chairs please update online
26. New Business: None
27. Old Business:
- 2016-17 Audit and Audit Committee
  - Lynn Bellenger Hall of Fame Award- Can Region 1 reimburse family for Chicago ceremony?
28. Set next BOG Meeting date / time / place.
- Friday, December 8th @ 7:30 AM, Day Automation Office
29. Adjourn