<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
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<tbody>
<tr>
<td>President / CRC Delegate</td>
<td>Jeff Close</td>
<td>X</td>
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<tr>
<td>President Elect / Program/ CRC Alternate</td>
<td>Bill Clark</td>
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<tr>
<td>Treasurer</td>
<td>Paul Kenna</td>
<td>X</td>
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<tr>
<td>Secretary</td>
<td>Tom Streber</td>
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<tr>
<td>Immediate Past President &amp; Nominating</td>
<td>Chris Walter</td>
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<tr>
<td>Board of Gov. (3) &amp; Attendance Chair</td>
<td>Tim Duprey</td>
<td>X</td>
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<tr>
<td>Board of Gov. (3) / Buyers Guide</td>
<td>Branden Farnsworth-Weinblatt</td>
<td>X</td>
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<tr>
<td>Board of Gov. (2) &amp; Refrigeration Co-Chair</td>
<td>Sam Scorsone</td>
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<tr>
<td>Board of Gov. (2) &amp; Website Chair</td>
<td>Steve Dear</td>
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<tr>
<td>Board of Gov. (1) &amp; Membership Promotion (MP)</td>
<td>Mike Benedict</td>
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<tr>
<td>Board of Gov. (1)</td>
<td>George Herman</td>
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<tr>
<td>Historian Chair</td>
<td>Jake Hall</td>
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<tr>
<td>Newsletter Editor</td>
<td>Scott Edwards</td>
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<tr>
<td>Resource Promotion Chair (RP)</td>
<td>Matt Devlin</td>
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<tr>
<td>Awards &amp; Recognition Chair</td>
<td>Al Rodgers</td>
<td></td>
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<tr>
<td>Chapter Technology Transfer Chair (CTTC)</td>
<td>Jeff Wiedrick</td>
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<tr>
<td>Education</td>
<td>Bill Murray</td>
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<tr>
<td>Publicity</td>
<td>Mark Kukla</td>
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<tr>
<td>YEA Chair (Young Engineers in ASHRAE)</td>
<td>Matt Kremers</td>
<td>X</td>
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<tr>
<td>Student Activities Chair (SA)</td>
<td>Rob Hudson</td>
<td>X</td>
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<tr>
<td>Picnic/Golf Chair &amp; CRC 2016 Committee Chair</td>
<td>Jim Browe</td>
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</tr>
<tr>
<td>Valentine's Dinner Dance</td>
<td>Jody McGarry</td>
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<tr>
<td>Grassroots Government Advocacy Chair</td>
<td>Tom Burke</td>
<td></td>
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<tr>
<td>Refrigeration Co-Chair</td>
<td>Mike Nohle</td>
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<tr>
<td>Women in ASHRAE</td>
<td>Jaimee Wilson</td>
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AGENDA

1. Call to Order  Jeff Close
2. Roll Call  Tom Streber
3. Review and Approval of Previous Meeting Minutes  All
   - Minutes approved.
4. Treasurer  Paul Kenna
   - Current Statement Balances.
   - 2016-2017 P&L Update.
   - Financial audit today with Barb Hurl, Steve Maybeck, Jeff Bidell and Paul Kenna.
5. President Elect/Program  Bill Clark
   - Flanders Filtration to present on 11/14.
   - Schedule Update.
   - December’s meeting:
     - Main program and tech session (10 am).
     - Both presentations are PDH approved.
     - Offer to RSES to join December’s meeting.
6. Attendance  Tim Duprey
   - Previous meeting summary
     - 102 paid.
     - (22) 1st time, non-member attendees. (7) 2nd time.
   - (42) Current reservations.
7. CTTC Report  Jeff Wiedrick
   - Project submission by April 1, 2017.
   - Procedure for submission provided to Jeff Close.
   - Put together list of submission categories.
8. Membership Report  Mike Benedict
   - Current members - 245 (255 in 2015).
   - Membership upgrades.
   - Recruitment.
9. Student Activities Report  Rob Hudson
   - Student chapter status (MCC or RIT). No apparent interest.
     - Going to reach out to Pat C. @ Kenron for better MCC access.
   - Looking to book presentations at local school districts.
   - Grant for senior project.
10. Education Report  Bill Murray
    - Jeff Close reached out to other chapters for scholarship distribution.
    - Look into opportunities at BOCES and vocational schools.
11. YEA Report  Matt Kremers
    - Leadership weekend.
      - Open registration.
      - Need clarification on payment/reimbursement for attendee expenses.
    - UL Lab tour to be scheduled.
12. Awards & Recognition Report     Al Rodgers
   • Chris Walter working on getting Lynn Bellinger inducted.

13. Resource Promotion Report     Matt Devlin
   • Current vs. Goal - at 60%.
   • Full Circle Contributions have been completed.
   • Donor recognition to occur at December meeting (12/12).

14. Refrigeration Report     Mike Nohle/Sam Scorsone
   • Tech session planning.
   • Need presentation for December’s meeting ASAP.
   • Tour options.

15. Grassroots Government Advocacy Report     Tom Burke/George Herman
   • Achieved 3 of 5 MBO’s so far.

   • Committee submissions
     o Only (2) in November. Better response needed.
   • Newsletter deadline.
   • RES deadline has passed. Submission has been completed.

17. Buyers Guide     Branden Farnsworth-Weinblatt
   • Transition from Marianne. Contact sheet is needed from Marianne.
   • Plan/schedule for this year.
   • Potential for business card ads attached to monthly newsletter.
   • Need better exposure for subscribers.

18. Historian Report     Jake Hall
   • Digitizing archive status. Looking into expediting the process.
   • CRC history display at chapter meeting on 11/14.
   • Invite life members to meetings.

19. Publicity Report     Mark Kukla
   • Like ASHRAE on Facebook.

20. Website Report     Steve Dear/Kevin Wind
   • Monthly updates (schedule, newsletter, BOG MM’s).
   • Need to correct “Realto E. Cherne” award on website.

21. Nominating Report     Chris Walter
   • List of candidates by Nov meeting.
   • Tax filing has been completed.
   • Pathfinder has been contacted regarding Lynn Belenger’s nomination.

22. Women in ASHRAE     Jaimee Wilson
   • New student member.
   • Happy Hour this Thursday.

23. Valentines Dinner Dance Report     Jody McGarry
   • Scheduled for 2/10, Friday.
   • Century Club, Artisan Works or Woodcliff.
     o Looking at cost, parking, menu and hotel room rates (for overnight).
   • Pricing to stay the same as 2015.
• Sponsorship requests to go out before end of November.

24. Golf/Picnic Report
   Jim Browe

25. Presidential Award of Excellence (PAOE)

26. New Business:
   • CRC expenses closed.

27. Old Business:
   • 2015-16 Audit and Audit Committee.
   • Lynn Bellenger Hall of Fame Award Nomination.
   • Student Branch (i.e. MCC, RIT, FLCC or UofR).

28. Set next BOG Meeting date / time / place.
   • Friday, December 9th @ 7:30 AM, Day Automation Office.

29. Adjourn: 8:40 am