



Rochester Chapter - ASHRAE  
 Board of Governors Meeting Minutes  
 July 11<sup>th</sup> 2016, 12:00 PM

Location: City Grill, 384 East Avenue, Rochester, NY

President / CRC Delegate	Jeff Close	X
President Elect / Program/ CRC Alternate	Bill Clark	X
Treasurer	Paul Kenna	X
Secretary	Tom Streber	X
Immediate Past President & Nominating	Chris Walter	X
Board of Gov. (3) & Attendance Chair	Tim Duprey	X
Board of Gov. (3)	Branden Farnsworth-Weinblatt	X
Board of Gov. (2) & Refrigeration Co-Chair	Sam Scorsone	X
Board of Gov. (2) & Website Chair	Steve Dear	X
Board of Gov. (1) & Membership Promotion (MP)	Mike Benedict	X
Board of Gov. (1)	George Herman	X
Historian Chair	Jake Hall	X
Newsletter Editor	Scott Edwards	X
Resource Promotion Chair (RP)	Matt Devlin	X
Awards & Recognition Chair	Al Rodgers	X
Chapter Technology Transfer Chair (CTTC)	Jeff Wiedrick	X
Education	Bill Murray	X
Publicity	Mark Kukla	X
YEA Chair (Young Engineers in ASHRAE)	Matt Kremers	
Student Activities Chair (SA)	Rob Hudson	X
Picnic/Golf Chair & CRC 2016 Committee Chair	Jim Browe	X
Buyers Guide	Marianne Schumacher	X
Valentine's Dinner Dance	Jody McGarry	
Grassroots Government Advocacy Chair	Tom Burke	
Refrigeration Co-Chair	Mike Nohle	X

**Roll Call:** The above noted individuals were present.

**Call to Order:** 12:07 pm

**Meeting Minutes:**

1. Call to Order Jeff Close
  - Chart of Officers and Committee Chairs (CIO)
  - Please provide updated info if necessary
  
2. Roll Call and Introductions. Tom Streber
  
3. Approval of Previous Meeting's Minutes All
  - Approved by Al Rodgers
  - Second by Mark Kukla
  
4. Treasurer's Report 2016/2017 Paul Kenna
  - \$1,000 above 2015 for meeting attendance.
  - 30% increase from Buyers Guide.
  - Jeff Close to call for cost of annual audit.
  - Year End financial summary.
  - 2016-2017 Proposed budget.
  
5. Program Report Bill Clark
  - Last year avg. 76 attendees (increase from last year, 91 highest count, All PDH approved).
  - Clam Bake cost to increase to \$30 (from \$25) to prevent net loss.
  - 2016-2017 Program update.
  
6. Chapter Operations Jeff Close
  - Manual of Chapter Operations (partial)
    - i. Section 1 Officers
    - ii. Section 2 Chapter Committees
    - iii. Section 8 Management by Objectives (MBO).
  - Rochester Chapter Manual of Procedures.
  - Rochester Chapter Bylaws and Constitution.
  - Each BOG member is asked to research how they can earn PAOE points.
    - i. i.e. non-members attending monthly meetings earns PAOE points.
  
7. Membership Promotion (MP) Mike Benedict
  - Training session in Atlanta GA for Committee Chair.
  
8. Education Bill Murray
  - No report

9. Young Engineers in ASHRAE (YEA) Matt Kremers
- Promote CRC YEA Event - Thursday, 8/18 @ Genesee Brew House @ 8:30pm (FREE)
10. Awards & Recognition Al Rodgers
- Realto E. Cherne award (to be presented at September clam bake)
  - CRC Awards?
11. Resource Promotion (RP) Matt Devlin
- Training seminar in Chicago available.
  - 1<sup>st</sup> Annual skeet shoot
    - i. 17 attendees.
    - ii. Future event to be late spring/early summer
  - Centralized Training ...
12. Refrigeration Mike Nohle/Sam Scorsone
- Possible topic for refrigeration meeting - Round table for refig. regulations.
  - Joint meeting with RSES in April to be considered.
  - YEA refrigeration training session to be considered.
  - Adding a refrigeration section in newsletter to be considered.
13. Grassroots Government Advocacy Tom Burke
- No report
14. Newsletter Scott Edwards
- Submissions due July 8<sup>th</sup> for August. Check manual for remaining dates.
15. Buyers Guide Marianne Schumacher
- No report
16. Historian Jake Hall
- Lee Loomis is working on History display for CRC in August
17. Publicity Mark Kukla
- No report
18. Website Steve Dear
- No report
19. Nominating Chris Walter
- No report
20. CRC 2016 General Chair Jim Browe
- Planning is almost complete.
  - Presentation to CRC committee was shown to BOG.
  - Early bird registration closes on 7/15.

- Rochester Chapter will pay for Rochester committee members to attend.
- Event Scheduled on August 18-20, 2016.

21. Picnic/Golf

Jim Browe

- Greater focus on contractor attendance in 2017.

22. Old Business

- 2015-16 Audit and Audit Committee

23. New Business

- Chris Walter to present a summary report/presentation of 2015-16 at CRC.
- MBO's are due prior to next BOG meeting.
- Individual Chairs to identify target PAOE points prior to next BOG meeting.
- Lynn Bellenger HOF.
  - i. Approved for HOF approval process in St. Louis.
  - ii. Chris to be informed of vote soon.
- Please contact Al Rodgers with nominees for Realto Cherne
- BOG members should keep personal bios updated on ASHRAE's website.

24. Presidential Awards of Excellence (PAOE)

- Review status spreadsheet

25. Next BOG meeting: 9/9/16 at Day Automaton's office. 7:30am

Adjourned 1:29 pm.