<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>President / CRC Delegate</td>
<td>Jeff Close</td>
<td>X</td>
</tr>
<tr>
<td>President Elect / Program / CRC Alternate</td>
<td>Bill Clark</td>
<td>X</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Paul Kenna</td>
<td>X</td>
</tr>
<tr>
<td>Secretary</td>
<td>Tom Streber</td>
<td>X</td>
</tr>
<tr>
<td>Immediate Past President &amp; Nominating</td>
<td>Chris Walter</td>
<td>X</td>
</tr>
<tr>
<td>Board of Gov. (3) &amp; Attendance Chair</td>
<td>Tim Duprey</td>
<td>X</td>
</tr>
<tr>
<td>Board of Gov. (3)</td>
<td>Branden Farnsworth-Weinblatt</td>
<td>X</td>
</tr>
<tr>
<td>Board of Gov. (2) &amp; Refrigeration Co-Chair</td>
<td>Sam Scorsonone</td>
<td>X</td>
</tr>
<tr>
<td>Board of Gov. (2) &amp; Website Chair</td>
<td>Steve Dear</td>
<td>X</td>
</tr>
<tr>
<td>Board of Gov. (1) &amp; Membership Promotion (MP)</td>
<td>Mike Benedict</td>
<td>X</td>
</tr>
<tr>
<td>Board of Gov. (1)</td>
<td>George Herman</td>
<td>X</td>
</tr>
<tr>
<td>Historian Chair</td>
<td>Jake Hall</td>
<td>X</td>
</tr>
<tr>
<td>Newsletter Editor</td>
<td>Scott Edwards</td>
<td>X</td>
</tr>
<tr>
<td>Resource Promotion Chair (RP)</td>
<td>Matt Devlin</td>
<td>X</td>
</tr>
<tr>
<td>Awards &amp; Recognition Chair</td>
<td>Al Rodgers</td>
<td>X</td>
</tr>
<tr>
<td>Chapter Technology Transfer Chair (CTTC)</td>
<td>Jeff Wiedrick</td>
<td>X</td>
</tr>
<tr>
<td>Education</td>
<td>Bill Murray</td>
<td>X</td>
</tr>
<tr>
<td>Publicity</td>
<td>Mark Kukla</td>
<td>X</td>
</tr>
<tr>
<td>YEA Chair (Young Engineers in ASHRAE)</td>
<td>Matt Kremers</td>
<td></td>
</tr>
<tr>
<td>Student Activities Chair (SA)</td>
<td>Rob Hudson</td>
<td>X</td>
</tr>
<tr>
<td>Picnic/Golf Chair &amp; CRC 2016 Committee Chair</td>
<td>Jim Browe</td>
<td>X</td>
</tr>
<tr>
<td>Buyers Guide</td>
<td>Marianne Schumacher</td>
<td>X</td>
</tr>
<tr>
<td>Valentine's Dinner Dance</td>
<td>Jody McGarry</td>
<td></td>
</tr>
<tr>
<td>Grassroots Government Advocacy Chair</td>
<td>Tom Burke</td>
<td></td>
</tr>
<tr>
<td>Refrigeration Co-Chair</td>
<td>Mike Nohle</td>
<td>X</td>
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</tbody>
</table>
**Roll Call:** The above noted individuals were present.

**Call to Order:** 12:07 pm

**Meeting Minutes:**

1. **Call to Order**
   
   - Chart of Officers and Committee Chairs (CIQ)
   - Please provide updated info if necessary
   
   **Jeff Close**

2. **Roll Call and Introductions.**
   
   **Tom Streber**

3. **Approval of Previous Meeting’s Minutes**
   
   - Approved by Al Rodgers
   - Second by Mark Kukla
   
   **All**

4. **Treasurer’s Report 2016/2017**
   
   - $1,000 above 2015 for meeting attendance.
   - 30% increase from Buyers Guide.
   - Jeff Close to call for cost of annual audit.
   - Year End financial summary.
   - 2016-2017 Proposed budget.
   
   **Paul Kenna**

5. **Program Report**
   
   - Last year avg. 76 attendees (increase from last year, 91 highest count, All PDH approved).
   - Clam Bake cost to increase to $30 (from $25) to prevent net loss.
   - 2016-2017 Program update.
   
   **Bill Clark**

6. **Chapter Operations**
   
   - Manual of Chapter Operations (partial)
     i. Section 1 Officers
     ii. Section 2 Chapter Committees
     iii. Section 8 Management by Objectives (MBO).
   - Rochester Chapter Bylaws and Constitution.
   - Each BOG member is asked to research how they can earn PAOE points.
     i. i.e. non-members attending monthly meetings earns PAOE points.
   
   **Jeff Close**

7. **Membership Promotion (MP)**
   
   - Training session in Atlanta GA for Committee Chair.
   
   **Mike Benedict**

8. **Education**
   
   - No report
   
   **Bill Murray**
9. Young Engineers in ASHRAE (YEA)  Matt Kremers  
   - Promote CRC YEA Event - Thursday, 8/18 @ Genesee Brew House @ 8:30pm (FREE)

10. Awards & Recognition  Al Rodgers  
    - Realtto E. Cherne award (to be presented at September clam bake)  
    - CRC Awards?

11. Resource Promotion (RP)  Matt Devlin  
    - Training seminar in Chicago available.  
    - 1st Annual skeet shoot  
      i. 17 attendees.  
      ii. Future event to be late spring/early summer  
    - Centralized Training ...

12. Refrigeration  Mike Nohle/Sam Scorsone  
    - Possible topic for refrigeration meeting - Round table for refrig. regulations.  
    - Joint meeting with RSES in April to be considered.  
    - YEA refrigeration training session to be considered.  
    - Adding a refrigeration section in newsletter to be considered.

13. Grassroots Government Advocacy  Tom Burke  
    - No report

14. Newsletter  Scott Edwards  
    - Submissions due July 8th for August. Check manual for remaining dates.

15. Buyers Guide  Marianne Schumacher  
    - No report

16. Historian  Jake Hall  
    - Lee Loomis is working on History display for CRC in August

17. Publicity  Mark Kukla  
    - No report

18. Website  Steve Dear  
    - No report

19. Nominating  Chris Walter  
    - No report

20. CRC 2016 General Chair  Jim Browe  
    - Planning is almost complete.  
    - Presentation to CRC committee was shown to BOG.  
    - Early bird registration closes on 7/15.
• Rochester Chapter will pay for Rochester committee members to attend.
• Event Scheduled on August 18-20, 2016.

21. Picnic/Golf
   Jim Browe
   • Greater focus on contractor attendance in 2017.

22. Old Business
   • 2015-16 Audit and Audit Committee

23. New Business
   • Chris Walter to present a summary report/presentation of 2015-16 at CRC.
   • MBO’s are due prior to next BOG meeting.
   • Individual Chairs to identify target PAOE points prior to next BOG meeting.
   • Lynn Bellenger HOF.
     i. Approved for HOF approval process in St. Louis.
     ii. Chris to be informed of vote soon.
   • Please contact Al Rodgers with nominees for Realto Cherne
   • BOG members should keep personal bios updated on ASHRAE’s website.

24. Presidential Awards of Excellence (PAOE)
   • Review status spreadsheet

25. Next BOG meeting: 9/9/16 at Day Automaton’s office. 7:30am

Adjourned 1:29 pm.