



Rochester Chapter - ASHRAE

Board of Governors Meeting

January 5, 2018 @ 7:30 AM

Day Automation, 7931 Rae Blvd, Victor, NY 14564

Meeting Minutes

X	Bill Clark	President / CRC Alternate
X	Paul Kenna	President Elect / Program
X	Tom Streber	Treasurer
X	Mike Benedict	Secretary
	Jeff Close	Immediate Past President & Nominating / CRC Delegate
	Sam Scorsone	Board of Gov. (3) & Refrigeration Co-Chair
	Steve Dear	Board of Gov. (3) & Website Chair
	George Herman	Board of Gov. (2) & Membership Promotion Chair (MP)
X	Marjani Wilson	Board of Gov. (1) & Grassroots Government Advocacy Co-Chair
X	Jeff Wiedrick	Board of Gov. (1) & Chapter Technology Transfer Chair (CTTC)
X	Matt Kremers	Board of Gov. (1) & Young Engineers in ASHRAE Chair (YEA)
X	Bret Fryover	Attendance Co-Chair
	Tim Duprey	Attendance Co-Chair
	Jake Hall	Historian Chair
	Scott Edwards	Newsletter Editor
	Matt Devlin	Resource Promotion Chair (RP)
X	Rob Hudson	Student Activities Chair (SA)
	Al Rodgers	Awards & Recognition Chair
X	Bill Murray	Education
	Mark Kukla	Publicity
	Jim Browe	Picnic/Golf Chair
		Buyers Guide
X	Jody McGarry	Valentine's Dinner Dance
	Mike Nohle	Refrigeration Co-Chair
	Tom Burke	Grassroots Government Advocacy Co-Chair
	Jaimee Wilson	Women in ASHRAE
	Michelle Sommerman	Women in ASHRAE

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|---|---------------|
| 1. Call to Order | Bill Clark |
| • 7:30 | |
| 2. Roll Call | Mike Benedict |
| 3. Review and Approval of Previous Meeting Minutes | All |
| • Motion - Matt, Second - Marjani | |
| 4. Treasurer | Tom Streber |
| • Current Statement Balances | |
| • PayPal Account Updates | |
| 5. President Elect/Program | Paul Kenna |
| • Schedule | |
| i. (2) PDH approved for Monday | |
| ii. All scheduled through March meeting | |
| • Evaluation forms | |
| • Working in refrigeration tour | |
| • Golf penciled in for May 21 | |
| 6. Attendance | Bret Fryover |
| • Current reservations | |
| i. About 50 for Monday's meeting - so far | |
| • There may be opportunity to increase efficiency by integrating the website | |
| i. Continued "training" with Tim | |
| 7. CTTC Report | Jeff Wiedrick |
| • Project submission by April 1, 2018 | |
| • Newsletters and flyers have been out - specific email going out soon | |
| 8. Membership Report | George Herman |
| • Current members | |
| i. 285 | |
| 9. Student Activities Report | Rob Hudson |
| • Student chapter | |
| • Ed Burns is working on setting up a meeting between ASHRAE members and MCC staff. | |
| • Working on lining up schools and volunteers for Engineer's Week | |
| • Vote for chapter to pay for all student members' membership fees up to \$1,000. | |
| There are multiple line items in the budget that can be applied | |
| i. Motion - Matt, Second - Bill M. - Unanimous approval | |
| 10. Education Report | Bill Murray |
| • Scholarship | |
| i. Moving forward with RES managing | |
| 11. YEA Report | Matt Kremers |
| • 2017-18 Events | |
| i. YEA tech session immediately preceding the January lunch meeting | |
| ii. Tech session on controls and a social on the radar | |
| 12. Awards & Recognition Report | Al Rodgers |
| • Looking for nominations for Realto Cherne Award | |

13. Resource Promotion Report Matt Devlin
- Current vs. Goal
 - i. 57%
 - Donor Recognition Banners
14. Refrigeration Report Mike Nohle/Sam Scorsone
- Looking for suggestions for the refrigeration tour
15. Grassroots Government Advocacy Report Marjani Wilson/Tom Burke
- Planned activity
 - i. Area Grassroots committee chairs meeting in Albany in May
16. Newsletter Report Scott Edwards
- Committee submissions
 - Newsletter deadline
 - RES deadline
17. Buyers Guide TBD
- Move to business card adds for newsletter and website
18. Historian Report Jake Hall
- Planned activity November
19. Publicity Report Mark Kukla
- Suggested daily activity of reposting codes and such to keep followers engaged
20. Website Report Steve Dear/Kevin Wind
- Coordinate updates with Kevin
21. Nominating Report Jeff Close
- Nominating Committee needs to be published in the newsletter
 - Jeff C. working on symposium speakers
22. Valentines Dinner Dance Report Jody McGarry
- Strathallan rooftop February 9th
 - Flyer to be published in newsletter and website
 - Sponsors are coming in
 - Invitations have gone out
23. Golf/Picnic Report Jim Browe
- May 21
24. Women in ASHRAE Jaimee Wilson/Michelle Sommerman
25. Presidential Award of Excellence (PAOE)
- Keep up with logging points
26. New Business:
- RES Gala Affiliate Sponsorship
 - i. Commitment due for discounted rate
 - ii. Saturday April 14

27. Old Business:

- 2016-17 Audit and Audit Committee
- Lynn Bellenger Hall of Fame Award
 - i. Neil's expenses will be covered

28. Set next BOG Meeting date / time / place.

- Friday, February 9th @ 7:30 AM, Day Automation Office

29. Adjourn

- 8:32