



**Rochester Chapter - ASHRAE**

**Board of Governors Meeting**

**February 9, 2018 @ 7:30 AM**

**Day Automation, 7931 Rae Blvd, Victor, NY 14564**

**Meeting Minutes**

X	Bill Clark	President / CRC Alternate
	Paul Kenna	President Elect / Program
X	Tom Streber	Treasurer
	Mike Benedict	Secretary
X	Jeff Close	Immediate Past President & Nominating / CRC Delegate
	Sam Scorsone	Board of Gov. (3) & Refrigeration Co-Chair
	Steve Dear	Board of Gov. (3) & Website Chair
	George Herman	Board of Gov. (2) & Membership Promotion Chair (MP)
X	Marjani Wilson	Board of Gov. (1) & Grassroots Government Advocacy Co-Chair
	Jeff Wiedrick	Board of Gov. (1) & Chapter Technology Transfer Chair (CTTC)
X	Matt Kremers	Board of Gov. (1) & Young Engineers in ASHRAE Chair (YEA)
X	Bret Fryover	Attendance Co-Chair
	Tim Duprey	Attendance Co-Chair
	Jake Hall	Historian Chair
	Scott Edwards	Newsletter Editor
	Matt Devlin	Resource Promotion Chair (RP)
	Rob Hudson	Student Activities Chair (SA)
	Al Rodgers	Awards & Recognition Chair
	Bill Murray	Education
X	Mark Kukla	Publicity
	Jim Browe	Picnic/Golf Chair
		Buyers Guide
X	Jody McGarry	Valentine's Dinner Dance
	Mike Nohle	Refrigeration Co-Chair
	Tom Burke	Grassroots Government Advocacy Co-Chair
X	Jaimee Wilson	Women in ASHRAE
	Michelle Sommerman	Women in ASHRAE

1. Call to Order Bill Clark
2. Roll Call Mark Kukla
3. Review and Approval of Previous Meeting Minutes All
4. Treasurer Tom Streber
  - Current Statement Balances
  - PayPal Account Updates
  - Checks deposited for Valentine's dinner
5. President Elect/Program Paul Kenna
  - Schedule- all set except for April tour
  - Symposium - all speakers are in place for 4/24/18
6. Attendance Bret Fryover
  - Current reservations
  - What do we need to track and is there an automated way to do it?
  - Last month (86) attendees - excellent
7. CTTC Report Jeff Wiedrick
  - Project submission by April 1, 2018
8. Membership Report George Herman
  - Current members
9. Student Activities Report Rob Hudson
  - Student chapter
  - Engineers Week - some volunteers are in place
  - Ed Burns is working on setting up a meeting between ASHRAE members and MCC staff.
10. Education Report Bill Murray
  - Scholarship - RES can administer our scholarship starting 2018/19.
  - This year we can still present an award through our chapter
11. YEA Report Matt Kremers
  - Radio Social bowling night & controls tech session planned
12. Awards & Recognition Report Al Rodgers
13. Resource Promotion Report Matt Devlin
  - Current vs. Goal
  - Donor Recognition Boards
14. Refrigeration Report Mike Nohle/Sam Scorsone
  - Refrigeration Tour coming up in April. Location TBD
15. Grassroots Government Advocacy Report Marjani Wilson/Tom Burke
  - June Albany visit planned
  - Received official proclamation for Engineers' Week from the mayor of Rochester

16. Newsletter Report Scott Edwards
- Committee submissions
  - Newsletter deadline
  - Need to thank Valentine's dinner sponsors
17. Buyers Guide TBD
- Move to business card adds for newsletter and website.
    - i. Need demo of where for the ads and start soliciting.
18. Historian Report Jake Hall
- Planned activity
19. Publicity Report Mark Kukla
20. Website Report Steve Dear/Kevin Wind
- Coordinate updates with Kevin
21. Nominating Report Jeff Close
- Nominating Committee needs to be published in the newsletter
22. Valentines Dinner Dance Report Jody McGarry
- (130) people coming - excellent showing
23. Golf/Picnic Report Jim Browe
- Ravenwood May 21<sup>st</sup>
24. Women in ASHRAE Jaimee Wilson/Michelle Sommerman
- Planned Activities
25. Presidential Award of Excellence (PAOE)
26. New Business:
- RES Gala Affiliate Sponsorship
  - Additional sponsorship opportunities that include event tickets
  - Ski Day - Can the chapter support burgers and hot dogs for the event?
27. Old Business:
- 2016-17 Audit and Audit Committee
  - Lynn Bellenger Hall of Fame Award Nomination
28. Set next BOG Meeting date / time / place.
- Friday, March 9<sup>th</sup> @ 7:30 AM, Day Automation Office
29. Adjourn